

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
June 14, 2012
7:30 p.m.
Official**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on June 14, 2012 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: George P. Brandt, Vice President and Member
Mucia Burke, Member
Richard Gerber, Member
Anna Klimkowicz, Member
Bill Robertson, Member
Edward Yung, Secretary and Member
Robert LeFevre, President and Member

Present By Other Means: None

Absent: None

Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President LeFevre led the Board of Education and the audience in the Pledge of Allegiance.

Recognition – State Award Winners

Superintendent Robb introduced Director of Athletic, Activities, and Career Development Otis Price.

Mr. Price introduced Palatine High School Principal Gary Steiger and Boys Track Coach John Nalley. Mr. Nalley introduced and Mr. Steiger presented medallions to Andrew Clingerman and Christian Zambrano for placing ninth in 3200-meter relay at the boys state track and field competition.

Mr. Price introduced William Fremd High School Principal Lisa Small and Boys Assistant Track Coach Bradley Schroeder. Mr. Schroeder introduced and Dr. Small presented a medallion to Nicholas Bednarek for placing ninth in pole vault at the boys state track and field competition.

Mr. Price introduced Palatine High School Girls Track Coach Joseph Parks. Mr. Parks introduced and Mr. Steiger presented medallions to Kara Burton and Cassidy McPherson for placing fourth in 4x800 meter relay at the girls state track and field competition.

Mr. Price introduced Hoffman Estates High School Principal James Britton, Athletic Director Steven Lacni and Girls Track Coach Dan Andersen. Mr. Andersen introduced and Mr. Britton presented medallions to Haley Goers for placing seventh in 1600-meter run, and Oluwabanke Oginni for placing second in shot put at the girls state track and field competition.

Mr. Price introduced Palatine High School Badminton Coach Alison West. Mrs. West introduced and Mr. Steiger presented a medallion to Margaret Van Grondelle for placing fifth at the girls state badminton competition.

Mr. Price introduced Palatine High School Boys Gymnastics Coach Scott Hagel. Mr. Hagel introduced and Mr. Steiger presented a medallion to Jonah Hinz for placing third in all around, third in parallel bars, third in still rings, and fifth in pommel horse at the boys state gymnastics competition.

2012 Presidential Scholar

Superintendent Robb introduced retired Hoffman Estates High School Science Teacher Steven Loh. Mr. Loh introduced and President LeFevre presented a plaque to Mengran Liu for being selected as a 2012 Presidential Scholar by the President's Special Commission.

Daily Herald Academic Team

Superintendent Robb introduced Palatine High School Music Teacher Steve Sivak. Mr. Sivak introduced and President LeFevre presented a plaque to Emily Liquin for being named to the 2011-2012 *Daily Herald* Academic Team.

Superintendent Robb introduced James B. Conant High School English Teacher Karla Modelski. Mrs. Modelski introduced and President LeFevre presented a plaque to Connie Liou for being named to the 2011-2012 *Daily Herald* Academic Team.

Superintendent Robb introduced Hoffman Estates High School Science Teacher Catherine Loh. Mrs. Loh introduced and President LeFevre presented a plaque to Avni Bavishi for being named to the 2011-2012 *Daily Herald* Academic Team.

Superintendent Robb reintroduced retired Hoffman Estates High School Science Teacher Steven Loh. Mr. Loh introduced and President LeFevre presented a plaque to Mengran Liu for being named to the 2011-2012 *Daily Herald* Academic Team.

Illinois High School Gymnastics Coaches Association Girls Gymnastics Coach of the Year

Superintendent Robb introduced Palatine High School Girls Gymnastics Coach Terry Theobald and made the following comments:

Palatine High School Girls Gymnastics Coach Terry Theobald is being recognized this evening for being named the Illinois High School Gymnastics Coaches Association Girls Gymnastics Coach of the Year.

This is Terry's fourth time being named Coach of the Year, also receiving the honor in 2006, 2005, and 2001. In addition, he has been voted Mid-Suburban League Conference Coach of the Year three times, including this past season, and is a member of the Illinois High School Gymnastics Coaches Association Hall of Fame.

Terry has served as girls' head coach for 18 seasons, with an overall record of 111 wins and 41 losses. Prior to being named head coach, he served as an assistant coach at PHS for 13 years, including 1988 and 1989 when the Pirates' girls squad won the state meet.

On behalf of the Board of Education, congratulations Terry on your honor, and thank you for your continued commitment to Palatine High School and your student-athletes.

President LeFevre presented a plaque to Mr. Theobald for being selected Coach of the Year by the Illinois High School Gymnastics Coaches Association.

Illinois High School Track and Cross Country Coaches Association Girls Track and Field Coach of the Year

Superintendent Robb introduced Hoffman Estates High School Girls Track and Field Coach Daniel Andersen and made the following comments:

Hoffman Estates High School Science Teacher Dan Andersen is in his seventh year in District 211, and his sixth year as the Hawks' Head Girls Track Coach. Tonight we're honoring him for being chosen as the Illinois High School Track & Cross Country Coaches Association's Girls Track & Field Coach of the Year.

Under his leadership, Dan's girls' team captured the 3rd-place trophy at the state Girls Track & Field Championships. His teams also won three consecutive sectional championships from 2009 through 2011, and the school's first-ever Mid-Suburban League divisional championship in 2010.

President LeFevre presented a plaque to Mr. Andersen for being selected Coach of the Year by the Illinois High School Track and Cross Country Coaches Association.

Illinois High School Track and Cross Country Coaches Association Boys Cross Country Coach of the Year

Superintendent Robb introduced Palatine High School Boys Cross Country Coach Christopher Quick and made the following comments:

Palatine High School English and Gifted Education Teacher Chris Quick is being honored tonight for being named Illinois High School Track and Cross Country Coaches Association Boys Cross Country Coach of the Year.

This past fall, Chris guided the PHS boys team to the Illinois State Cross Country Championship. Leading up to the state meet, his boys team continued its 61-straight dual meet winning streak by going 6-0 in dual meets, while also winning a 10th-consecutive Mid-Suburban League West title.

As head coach, Chris has coached the Pirates to seven MSL West titles, seven MSL conference titles, six Regional titles, five Sectional titles, and seven top-10 finishes at the

IHSA State meet, including trophies for 1st, 2nd, and 3rd. He has also coached nine different student-athletes to 13 All-State finishes.

On behalf of the Board of Education, congratulations on this outstanding honor, and thank you for your dedication to your school and student-athletes.

In Christopher Quick's absence, President LeFevre presented a plaque to Palatine High School Principal Gary Steiger for being selected Coach of the Year by the Illinois High School Track and Cross Country Coaches Association.

Energy Star Recognition

President LeFevre presented plaques to Principals Lisa Small and Timothy Cannon for William Fremd and James B. Conant High Schools, respectively, receiving the Energy Star Award from the Environmental Protection Agency and the United States Department of Energy for making outstanding contributions to protecting the environment through efficiency. Township High School District was also recognized as an Energy Leader and Top Performer.

President LeFevre extended congratulations, on behalf of the Board of Education, to the students, their parents, teachers, coaches and sponsors for their outstanding achievements.

Break

The Board of Education took a break from 8:09 p.m. to 8:19 p.m. while pictures were taken of recognition award winners.

Citizens' Petitions and Appearances

President LeFevre asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

Consent Agenda

Mrs. Klimkowicz requested that item H Resolution: Prevailing Rate of Wages be removed from the consent agenda. Mr. Robertson made a motion, seconded by Mr. Yung, that the consent agenda, with the removal of the resolution: prevailing rate of wages and the minutes of the regular meeting of May 24, 2012 be approved.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Closed Session Audio Tape Recordings**

Mr. Robertson made a motion, seconded by Mr. Yung, that for the following Board of Education meetings at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: December 9, 2010.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

***Approval of Bills for Payment**

Mr. Robertson made a motion, seconded by Mr. Yung, that bills in the amount of \$14,268,512.81 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

***Financial Report – As of May 31, 2012**

Mr. Robertson made a motion, seconded by Mr. Yung, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending May 31, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Investment Report – As of May 31, 2012**

Mr. Robertson made a motion, seconded by Mr. Yung, that the investment report for the period ending May 31, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Student Activities Report – As of May 31, 2012**

Mr. Robertson made a motion, seconded by Mr. Yung, that the student activity, trust fund, and convenience fund report for the period ending May 31, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Variance Report – As of May 31, 2012**

Mr. Robertson made a motion, seconded by Mr. Yung, that the variance report for the period ending May 31, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Resolution: Employment of Summer School Teachers**

Mr. Robertson made a motion, seconded by Mr. Yung, that the resolution to employ teachers for the 2012 summer school session be adopted. (Attached to the official minutes)

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Employee Assistance Program**

Mr. Robertson made a motion, seconded by Mr. Yung, that the Board of Education approve the continuation of the Employee Assistance Program services to be provided by Workplace Solutions from July 1, 2012 through June 30, 2013 at a cost of \$18.35 per employee, for an annual cost of \$37,140.40.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson

Edward Yung
Robert LeFevre
Nay: None

The motion carried unanimously.

***Acceptance of Donation – Automobile**

Mr. Robertson made a motion, seconded by Mr. Yung, that the Board of Education formally accepts the donation of a 2000 Ford Windstar LX Sport van from Sergio Lund; further, that a letter of appreciation be sent, on the Board’s behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mr. Robertson made a motion, seconded by Mr. Yung, that personnel recommendations be accepted as presented.

Full Time Teacher Employment
(Effective 2012-2013 School Year)

Colella, Melissa; special education, Hoffman Estates/James B. Conant/Schaumburg High Schools
Foucault-Lawler, Sophie; speech and language pathologist, Palatine High School
Klobucher, Karie; speech and language pathologist, Palatine/James B. Conant High Schools/Academy-
North
Shew, Anna; registered nurse; William Fremd High School

Part-Time Teacher Employment First Semester
(Effective 2012-2013 School Year)

Bailey, Nicole; science, Palatine/William Fremd High Schools
Barrett, Kelly; mathematics, William Fremd High School
Catsaros, Anna; speech and language pathologist, Hoffman Estates High School/Academy-South
Cauthorn, Kyle; music, Palatine High School
Fasolo, Maria; speech and language pathologist, Schaumburg High School
Fehlberg, David; special education, James B. Conant High School
Gorr, Katherine; art, Hoffman Estates High School
Holzner, Dana; English, James B. Conant High School
Jannusch, Susan; special education, Hoffman Estates High School
Kelly, James; mathematics, Hoffman Estates High School

King, Natalie; driver education, Academy-South
 Loh, Catherine; science, Hoffman Estates High School
 Lundell, Colleen; special education, Academy-South
 Macy-Robertson, Nicole; speech and language pathologist, Palatine/William Fremd/James B. Conant/Schaumburg/Hoffman Estates High Schools
 Melton, Eric; counselor, Schaumburg High School
 Reimer, Lee; counselor, James B. Conant High School
 Ruettiger, Daniel; physical education, William Fremd/Palatine High Schools

Resignation:

Beaumont, Karin; social worker, Academy-North

Support Staff New Hire:

Rizzo, Vincent; technology assistant, James B. Conant High School

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

***Bids for Consideration**

Mr. Robertson made a motion, seconded by Mr. Yung, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated June 14, 2012. (Attached to official minutes):

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|----|--|--------------|
| 1. | Carpet replacement for all schools – Vortex Enterprises | \$558,063.00 |
| 2. | Candy and snacks for food service department – Concession Services, Inc. | \$287,038.70 |
| 3. | Physical education uniforms and locks for all schools – two vendors | \$143,235.20 |
| 4. | Paper products for the food service department – seven vendors | \$74,979.28 |
| 5. | Canned food for the food service department – three vendors | \$50,956.08 |
| 6. | Furniture for all schools – two vendors | \$30,297.30 |
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TOTAL: \$1,144,569.56

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

Approval of Minutes – Regular Meeting of May 24, 2012

Mr. Robertson made a motion, seconded by Mr. Yung, that the minutes of the regular meeting of May 24, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

Abstain: Anna Klimkowicz

The motion carried.

Resolution: Prevailing Rate of Wages

Mr. Robertson made a motion, seconded by Mrs. Burke, that the Board of Education adopt the Prevailing Rate of Wages Resolution. (Attached to the official minutes)

After discussion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Workers' Compensation Insurance Program

The Board of Education received a report on workers' compensation insurance program.

District 211 Foundation Update

The Board of Education received an update on the District 211 Foundation.

Proposed Policy Revision: Make-up of Academic Work

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that Board policy file: IKEA Make-up of Academic Work be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. President LeFevre suggested adding the word "the" before "assigned" on line 19. (Attached to official minutes)

After discussion, a roll call vote was held with the following results:

Aye:	Edward Yung Mucia Burke George Brandt Richard Gerber Anna Klimkowicz Bill Robertson Robert LeFevre
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Nay:	None
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The motion carried unanimously.

Proposed Policy Revision: Student Absences and Excuses

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that Board policy file: JED Student Absences and Excuses be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. President LeFevre suggested adding ", and when necessary, the assigned administrator." after "students" on line 80. The motion carried unanimously. (Attached to official minutes)

Proposed Policy Revision: Truancy

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that Board policy file: JEDA Truancy be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. President LeFevre suggested removing the comma after the second "and" and adding the word "the" before assigned on line 24. The motion carried unanimously. (Attached to official minutes)

Proposed Policy Revision: Summer School

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that Board policy file: IGCA Summer School be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. After discussion, the motion carried unanimously. (Attached to official minutes)

Proposed New Policy: Management of Student-Athlete Concussions and Head Injuries

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that Board policy file: IGDBA Management of Student-Athlete Concussions and Head Injuries be adopted as presented and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. After discussion, the motion carried unanimously. (Attached to the official minutes)

Certified Staff Evaluation Document

Mr. Robertson made a motion, seconded by Mr. Yung, that the Board of Education approve the Certified Staff Evaluation Document. The motion carried unanimously.

Proposal to Secure Professional Staff Development Services for August 16, 2012

Mrs. Klimkowicz made motion, seconded by Mrs. Burke, that the Board of Education authorize the Superintendent to enter into a contract with Thomas Guskey to provide a keynote presentation and staff development training regarding effective grading practices and reform on August 16, 2012 at a cost not to exceed \$12,000, including travel and lodging.

After discussion, a roll call vote was held with the following results:

Aye:	Bill Robertson Anna Klimkowicz Richard Gerber Edward Yung George Brandt Mucia Burke Robert LeFevre
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Nay:	None
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The motion carried unanimously.

Illinois Association of School Boards Annual Membership – 2012-2013

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education renew its membership in the Illinois Association of School Boards for 2012-2013 and authorize the Superintendent to pay the annual dues of \$20,774.

After discussion a roll call vote was held with the following results:

Aye: Anna Klimkowicz
Richard Gerber
Edward Yung
Bill Robertson
Mucia Burke
Robert LeFevre

Nay: George Brandt

The motion carried 6-1.

Health and Dental Program Claims Administration

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education continue the self-insured program for health and dental benefits for 2012-2013 and retain Blue Cross Blue Shield to provide claims administration services for medical, dental, and utilization review; and further, to purchase aggregate and specific stop-loss insurance from Symetra Financial.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Edward Yung
Mucia Burke
Bill Robertson
Richard Gerber
Anna Klimkowicz
Robert LeFevre

Nay: None

The motion carried unanimously.

Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

Education Research Development/Legislative Report

Mr. Gerber reported on the recent activities of Ed-Red.

Announcements

President LeFevre made the following announcements:

A. July	3	--	Last Day of First Semester Summer School
B.	4	--	Independence Day – All District Buildings Closed
C.	5	--	First Day of Second Semester Summer School
D.	12	--	Next Board of Education Meeting – 7:30 p.m.
E.	25	--	Last Day of Second Semester Summer School

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the Board of Education accept the retirement requests of Kevin Bobbit, Palatine High School (June 2015); Geraldine Brzizinski, G. A. McElroy Administration Center (December 2012); Charles Burger, Palatine High School (June 2015); Robert Davis, Schaumburg High School (June 2013); Karen Goodwin, Schaumburg High School (June 2015); Roy Kownacki, Schaumburg High School (June 2013); Teresa Murphy Palatine High School (December 2012); Cynthia O'Donnell, Schaumburg High School (June 2016); Rick Pomplun, G. A. McElroy Administration Center (December 2012); and Judith Zajac, William Fremd High School, (December 2012).

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Bill Robertson Edward Yung Anna Klimkowicz George Brandt Robert LeFevre
Nay:	None

The motion carried unanimously.

Litigation

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education authorize settlement in the pending workers' compensation matter as presented.

On which motion a roll call vote was held with the following results:

Aye:	Bill Robertson Edward Yung George Brandt Anna Klimkowicz Richard Gerber Mucia Burke Robert LeFevre
Nay:	None

The motion carried unanimously.

Adjournment

There being no further business to come before the Board of Education, President LeFevre thereupon declared the meeting adjourned at 8:43 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211